

Rules/Criteria

1. Funding is only open to 'not for profit' organisations based in the PE16 postcode and surrounding villages of Benwick, Doddington, Manea and Wimblington.
2. A total of £3,000 funding is being made available by Metalcraft split equally over quarterly periods for this first financial period. Quarterly periods are end of January, April, July, and October. Unsuccessful applicants can re-submit in the next quarter.
3. In the event that suitable applications are less than £750 in any one quarter the residual value will roll over into the next quarter.
4. The minimum application is for £50, the maximum is for £750. Metalcraft at it's sole discretion, may provide funding at a reduced amount from that applied for.
5. Only one successful application will be allowed for each 'not for profit' organisation in any one 12 month period.
6. All applications must include a detailed cost breakdown and an indication of how the money applied for will be spent.
7. Metalcraft will review the level of funding available after each 12 month period, funding could increase or decrease subject to business financial performance.
8. Metalcraft reserve the right to withdraw funding due to extreme business issues or other event which would cause Metalcraft to be unable to continue to finance the fund.
9. All entries will be reviewed by four members of the Metalcraft Community Fund committee (2 Management Team, 1 Shop floor, & 1 Staff) plus a representative of the Chatteris Town Council. The decision of the committee is final.
10. Funding is made available for specific projects rather than on-going organisation running costs.
11. The criteria for funding will be reviewed annually and any changes to the criteria will be made available via our website.
12. All entries must be submitted by the published deadline for each quarter and submitted on the template application form available on our website.
13. All entries consent to be involved marketing and publicity in relation to the Metalcraft Community Fund.
14. Successful applicants must have a representative available to collect the funding in person and consent to taking part in publicity pictures and the like.
15. All successful applicants will receive awards via cheque made payable to the name of the organisation within the application on completion of the project. Projects should complete within 12 months or must have started within 12 months of the award, receipts will be required as evidence.
16. All applicants must provide truthful and factual information on the entry application for funding. In the event any funding is granted and information comes to light that indicates the applicant hasn't submitted truthful or factual information, Metalcraft reserve the right to take action to recover awarded funding
17. Metalcraft expect all recipients of funding to maintain high levels of professionalism within their organisations

Application Form

Name of Organisation:			
Nature/Purpose of Organisation:			
Correspondence Address:			
Contact Name:		Position within Organisation:	
Contact No:		Email address:	

Please describe below, in 250 words or less (use the reverse of this sheet if necessary), your project and the benefits, noting the rules/criteria for the fund. You should highlight the aspects which you believe best match the areas within the criteria (please attach any supporting documentation and detailed cost breakdown – no more than 2 x A4 sheets)

Amount being requested from Metalcraft:	Please note maximum of £750		
Target date for completion of project:		Total actual or estimated cost:	
Details of any other funding being sought or contributions already made/pledge:			

By submitting this application, you are confirming that you have complied with the rules of the Metalcraft Community Fund. You are also confirming that you are authorised by your organisation to submit an application on behalf of the organisation.

Signed:		Date:	
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Please submit all application forms to:
Stainless Metalcraft (Chatteris) Ltd, Chatteris Business Park, Chatteris, Cambridgeshire, PE16 6SA.
Email: infoline@metalcraft.co.uk